



UPSTATE
CIRCLE
OF FRIENDS

UPSTATE CIRCLE OF FRIENDS BOARD MEETING

Location of Meeting- Upstate Circle of Friends Center.

Quarterly Meeting

Date 4/27/2018

Present (7)

George Singleton- Lawaynia Short- Charles Crite – Vicki Davis - Jesse Carter – Mary Locke – Roseanne Brown –

The Board meeting of Upstate Circle of Friends was called to order on April 27, 2018 at 6:00 pm.

Old Business Addressed

George opened the meeting requesting a review and approval of the previous minutes- Charles Crite made a motion that minutes be approved with corrections and the board approved.

Financial report update-(Handout presented to the those present). George suggested that Vanessa Hall the UCF accountant attend a meeting for review/questions from the board. Bradshaw Gordon & Clinkscales LLC , is the CPA firm for UCF.

George discussed the GCRA Overview Meeting - Opportunity for 2% \$65K low interest loan- We have been approved for funding.



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Roseanne Brown Provided an update and discussed the following- Handout given to each board member present- Topic of discussion:

1. *Capital Campaign update*
2. *VetForward - Greenville County Housing Authority- approved funding for VetForward Home.*
3. *General Grants- Topic of discussion- Suggested that we have representation to attend meetings/luncheons to:*
 - a. *Rotary Club of Greenville- Mary Locke- Jesse Carter*
 - b. *Chamber of Commerce- Wakesha Fogle*
4. *Social Media Outreach- More exposure for UCF- awareness*
5. *Charity proud Donor Management System- A researching data base to manage donor donations for future reference- reports. Suggested that training secessions are set up for UCF staff- Purchase of this software \$500.00.*

Board approved for Roseanne to provide logins for the new software system once information has been uploaded.
6. *Circle of Synergy Program - Duke Endowment-*

Meeting was schedule with representation to discuss UCF's Circle of Synergy Program.

Opportunity for Duke Endowment Grant (3 years \$3.8m opportunity) Handout was given to the board members outlining the future Synergy Project. –

George provide updates on the TD Bank Proposal (Handout provided)

Title of Project: Safe and Good Digital Citizenship

This is a request from UCF in Collaboration with Quest Leadership Academy. The programs will provide Quest students a safe internet environment and instructions on how to be a good digital citizen. Quest will create safe and responsible technology use to the students.

The start of an Annual UCF Fund Raiser in November was discussed requesting ideas and collaborating with others.

George congratulated Deloris - Food Certification Instructor – She has completed and is now an instructor.

UCF CDC- This would be a separate 501c(3) with its own name. The present board would be part of this organization and Delores is in the process of completing the application and requesting two board members to be a part of. The board approved the following members to be a part of this 501c(3)

Charles Crite

Mary Locke

*George discussed the 5 Year Strategic Plans Update- Handout provided with future expansion and enhancements of the campus beginning with building D (adding bathrooms/classrooms)
George will be meeting with the county to discuss the permit for the project.*

Updates were briefly discussed on the progress of the SWOT analysis.

Next Meeting - TBA