

UPSTATE CIRCLE OF FRIENDS BOARD MEETING

Location of Meeting- Upstate Circle of Friends Center.

2019 UCF 1st Quarter Advisory Board Meeting Date 3/28/2019

UCF Staff present- **George Singleton- Deloris Summers Nona Henderson**

Board Present (5)

Lawaynia Short-Vicki Davis-Jesse Carter-Doug Williams- Mary Locke.

Non-Present (3)

Merina Duncan, Charles Crite, & Lisa Hart

The Board meeting of Upstate Circle of Friends was called to order on March 28, 2019 at 6:00 pm.

George opened the meeting –

Reviewed the Action Plan Quarterly Report (Strategic Plan)

1. To ensure we continue to stay focused.
2. Time-Frame status reflects what has been confirmed (blue) Pending/ Planning (Red) Handout given.
3. Accounting Firm needed to keep financial records/meetings as we are expanding.
4. Reviewed Advisory Board documentation which list all board members background information and position on the board. This allows the board to remain compliant with our Strategic Plan.
5. April 10th. 3:00 County Square. Meeting with engineers to discuss the Modular for Quest Academy. Official plans have been sent to Lisa Clark for approval. If approved, it goes into production mid-June-July.
6. Rosanne- spoke about fund raiser and the board have a retreat annually to discuss the strategic planning and future of UCF. Suggestions of offsite weekend training discussed ways to improve funding.
7. Have offsite Team building/Training to speak on maximizing our fund raising.
8. Offer tours of campus to enhance fund raising
9. Ways to enhance the success of the annually luncheon.
10. Development Report 2018 handout discussed (Rosanne)
 - A. Funds received, and grants submitted
 - B. Program updates
 - C. Future News Letter (Nona)
 1. Add community service highlights
 2. Recognition
 3. Increase visibility UCF
11. Update Security
 - A. New Gate
 - B. Improvement more cameras
12. Belle Mead Pavilion reviewed- Phase 1 Aug 1, 2019
13. Core Program (Rosanne discussed)
 - A. Platform to aid with at risk youth.
 - B. Southside /Greenville County Schools interested in program.
14. Hollingsworth Foundation – meeting next week to discuss funding for program
15. Food Program (Delores)
 - A. Kershaw and Marion (SC) partner interested to work with UCF

- B. Expanding by 700 kids' lunches
- C. Greenville Housing Authority interest in food program
- D. Heathy /Greenville (Can I Eat Too) grant approve for \$6,250 for van to be utilized for food program.